JOB OPPORTUNITY DEPARTMENT OF VETERANS AFFAIRS

LEGAL ADMINISTRATIVE SPECIALIST GS-5

National Call Center (TARGET 7/9) SALARY - \$33,209 to \$65,412 The Department of Veterans Affairs, Cleveland Regional Office is recruiting for Legal Administrative Specialist (LAS). The LAS serves as a Public Contact Representative taking inbound phone calls and counseling Veterans, their dependents and beneficiaries regarding a full array of benefits available through the Department of Veterans Affairs, as well as non-VA benefits through other organizations that support our nations Veterans.

- 1. Ability to operate independently within prescribed limitations. This includes: Ability to make sound judgment on the basis of available information.
- 2. Ability to interpret and apply laws, guidelines, regulations and precedent opinions inorder to provide accurate entitlement determination and benefit payment information.
- 3.Skill in writing that reflects organization of subject matter and support your position and 4.Ability to communicate orally with people from a variety of backgrounds.

5.Ability to operate a personal computer and computer software, such as, MicrosoftWord, Excel, etc. TO QUALIFY FOR THIS POSITION YOU MUST MEET ONE OF THE FOLLOWING:

To qualify based on education, you must have successfully completed a full 4-year course of study in any field leading to an undergraduate degree from an accredited college or university, or you possess an undergraduate degree in any field from an accredited college or university. If you qualify based on education, you must submit a copy of your official college transcripts with your application.

To qualify based on generalized experience, you must have three years of prgressively responsible experience, one year of which is equivalent to the GS-4 grade level, and your experience must demonstrate that you possess the following: ability to analyze problems to identify significant factors, gather pertinent data and recognize solutions, plan and organize work, and communicate effectively orally and in writing

JOB OPPORTUNITY DEPARTMENT OF VETERANS AFFAIRS

VETERAN SERVICE REPRESENTATIVE GS-7

(TARGET 9/10) SALARY - \$41,137 to \$72,033

The Department of Veterans Affairs, Cleveland Regional Office is recruiting for Veteran Service Representatives (VSR). The VSR is an advocate for VA claimants providing information about a broad range of benefits and assisting with applications for VA benefits and services. The VSR researches and gathers requisite evidence from mediatory and the services of the VSR researches and gathers requisite evidence from mediatory. cal, military, community, and other sources to support benefit determinations. Candidates must possess the follow-

- 1. Ability to research, comprehend, interpret, and apply written procedures, guidelines, and regulations that apply to claims activities.
- 2.Ability to extract and analyze relevant data and information from official records anddocuments, including com-
- puter system records and applications.

 3. Ability to accurately perform work requiring attention to detail.

4. Ability to accurately periodic work requiring attention to detail.

4. Ability to communicate orally with people from a variety of backgrounds.

5. Ability to determine priorities and organize work to stay within prescribed time limits.

TO QUALIFY FOR THIS POSITION YOU MUST MEET ONE OF THE FOLLOWING:

To qualify based on education, applicants must have completed one full year of graduate level education or completed a full 4- year (120 credit hours) course of study leading to a bachelor's degree from an accredited college or university and meet the superior academic achievement criteria. Superior Academic Achievement is based on a GPA of 3.0 or higher out of a possible 4.0 ("B" or better) as recorded on the official transcript.

To qualify based on specialized experience, applicants must possess one-year of specialized experience equivalent to at least the GS-5 level or equivalent in Federal service. Specialized experience is experience that equipped the applicant with the particular knowledge, skills, and abilities to perform successfully the duties of the position, and that is typically in or related to the work of the position to be filled.

退伍軍人事務部 工作機會及要求

YOU MUST ALSO MEET THE REQUIRMENTS OF <u>AT LEAST</u> ONE OF THE HIRING AUTHORITIES LISTED BELOW.

Veterans' Recruitment Appointment (VRA)

Qualified candidates are in receipt of a campaign badge for service during a war or in a campaign or expedition; OR are a disabled Veteran, OR are in receipt of an Armed Forces Service Medal for participation in a military operation, OR, are a recently separated Veteran (within the last 3 years), AND separated under honorable conditions (this means an honorable or general discharge), you are VRA eligible.

Schedule A

Qualified Candidates must have a disability that substantially limits one or more major life activities. To be eligible: The person must have a severe physical, cognitive, or emotional disability; have a history of having such a disability; or be perceived as having such disability. NOTE: If you are qualifying under this hiring authority you MUST submit a certification letter from a State Vocational Rehabilitation Office or the Department of Veterans Affairs, or a physician's statement indicating your disability along with your application/re-

Interested applicants must email the following documents to the Department of Veterans Affairs, Cleveland Regional Office, Human Resources Management Division at VAVBACLE/RO/HRM@VA.

- 1.Resume
- 2.DD214 (if applicable)
- 3.Un-official Transcripts (education qualification), and 4.Veterans or Schedule A disability letter

Key Requirements

- 1. You must be a U.S. citizen to apply for this job.
- 2. Subject to a background/suitability investigation. 3. A complete application package: Resume, Veteran Preference (if apply), Transcripts.
- 4. Travel is required for training purposes.
- 5. Selective Service System registration for males born after 12/31/1959.
- 6. Must be able to communicate in English both oral and written

This position is located in the Veterans Benefits Administration, Cleveland Regional Office, Cleveland, Ohio. Relocation expenses are not authorized.

Applications will be accepted until February 27, 2015 Contact us: www.va.gov 1-800-827-1000

Disabilities determined by VA to be related to your military service can lead to monthly non-taxable compensation, enrollment in the VA health care system, a 10-point hiring preference for federal employment and other important benefits. Ask your VA representative or Veterans Service Organization representative about Disability Compensation, Pension, Health Care, Caregiver Program, Career Services, Educational Assistance, Home Loan Guaranty, Insurance and/or Dependents and Sur-



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熱線電話: 216-324-2959

温柔善良女性誠致男友

溫柔善良女性,今年64歲,身高160厘米,體重112磅。經濟獨立,熱 愛生活,喜歡音樂舞蹈,樂于閱讀旅遊。信奉基督教義,喪偶無子女。 希望藉助這個平台能牽手一位善良可靠,成熟穩重(年齡介于61-72 歲),身體狀况良好,無不良嗜好,懂得愛人與自愛的男士同看夕陽紅。 若同在主內更爲欣慰。

> 有意者請撥打電話:216-233-0609 或 發電郵至: newlife500328@gmail.com

萬新 建築師 環保建築認證專業人員 Member of Design Review Board of Cleveland, Wayd 5 克里夫蘭市五區建築審查組委員 WANIX ARCHITECTS

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張濤注冊會計師 CPA,MSA,MTAX

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Margaret W.Wong & Associate Co., L.P.A. Attorneys At Law 中文網 http://www.cimwong.com 英文網 http://www.imwong.com Email wong@imwong.com





黃唯大律師新書英文版《移民之路》,讀者可享 7 折優待,免運費,歡迎致電 216-566-9908 與 Yolanda 小姐聯繫。



滿足您所有的移民要求



- 黄唯律師有 35 年办案经验被連 選爲全美最佳律師之一并擁有 精通各類移民案件的律師團
- 新近被選入俄亥俄州名人堂 • 被選爲全國最具影響力的職業女
- 黃唯律師事務所曾被評爲馬丁德
- 胡拜爾 (Martindale Hubbell)A-V 級最有實力的移民律師公司,在 全美及國際均享有極高的評價。
- 1998 年美國愛麗斯獎得主(唯-華裔得獎人) 榮任聯邦律師克里夫蘭工會主席

精辦 各類移民: 國家利益豁 冤,杰出人才、教授及研究人員移 民,JI 回國豁免, 勞工卡,LI 跨國經 理,B、E, F,H 、J, K、O , P 、R, V 簽證, 親屬移民,職業移民,投資移民,入 籍,廚師、管家、技工等均可申請 緑卡, 超齡, 十年

緑卡,政府庇護,

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